

Budget Planning Worksheet - DOWNLOAD A COPY TO YOUR DESKTOP. DO NOT ENTER DATA HERE.

Budget Planning - Fiscal Year	2027
ANC	4E



**Office of
Advisory
Neighborhood
Commissions**

Previous Year Ending - Balance Forward		Year	2026	\$44,534.45				
Receipts		Planned Budget	Q1	Q2	Q3	Q4	Yearly Total (YTD)	Planned minus Total
(D-A)	District Allotment	\$15,742.96	\$3,935.74	\$3,935.74	\$3,935.74	\$3,935.74	\$15,742.96	\$0.00
(D-I)	Interest	\$0.00					\$0.00	\$0.00
(D-T)	TAF / EAF Reimbursement Funds	\$0.00					\$0.00	\$0.00
(T-O)	Transfer from Savings	\$0.00					\$0.00	\$0.00
(D-R)	Refunds	\$0.00					\$0.00	\$0.00
(D-O)	Other	\$0.00					\$0.00	\$0.00
Balance Forward		\$44,534.45	\$3,935.74	\$3,935.74	\$3,935.74	\$3,935.74	\$15,742.96	
Total Receipts		\$60,277.41	\$3,935.74	\$3,935.74	\$3,935.74	\$3,935.74	\$15,742.96	
Total Funds Available (Balance Forward + Receipts)		\$60,277.41						
Disbursements		Planned Budget	Q1	Q2	Q3	Q4	Yearly Total (YTD)	Planned minus Total
1 - Personnel		\$2,000.00					\$2,000.00	\$0.00
a. Staff Salaries (W2 employees)			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
b. Benefits (Payroll taxes)			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
c. Payroll Contractor fees (3rd party payroll services)			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 - Direct Office Costs		\$300.00					\$300.00	\$0.00
a. Office Rent / Meeting Space			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
b. Durable Goods			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 - Communication		\$3,000.00					\$3,000.00	\$0.00
a. Telecommunications			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
b. Website Hosting/Advertising			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
c. Business Management Software			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
4 - Office Supplies		\$3,000.00					\$3,000.00	\$0.00
a. Supplies			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
b. Printing			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
5 - Grants		\$10,000.00					\$10,000.00	\$0.00
a. Direct Expenditures for Public Purposes			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
b. Grants For Public Purpose			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
6 - Local Transportation & Childcare		\$600.00					\$600.00	\$0.00
a. Rideshare			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
b. Taxi			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
c. Public Transport			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
d. Licensed Childcare			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
7 - Purchase of Service		\$2,000.00					\$2,000.00	\$0.00
a. Legal Services			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
b. Office Support Consultants			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
c. TAF/EAF Vendors			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
d. Meeting Support Consultants			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
8 - Bank Charges		\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00
a. Account Maintenance Fees			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
b. Check Printing Fees			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
c. Stop Payment Fees			\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
9 - Miscellaneous		\$3,000.00					\$3,000.00	\$0.00
Total Disbursements		\$24,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,150.00	
Total Funds Available (Total Receipts minus Total Disbursements)		\$36,127.41	\$3,935.74	\$3,935.74	\$3,935.74	\$3,935.74	\$36,127.41	